

<b>Trainer</b>		<b>Start Date</b>		<b>End Date</b>		<b>Start Time</b>		<b>End Time</b>		<b>No. of Sessions</b>	
<b>Course</b>				<b>Ref No.</b>		<b>Venue</b>					
<b>Course Aims</b>											

<b>Session Content</b> (Subject Areas/Topics)	<b>Learning Outcomes (LO):</b> At the end of the course, learners will be able to: (Stated in SMART and Bloom's Taxonomy format)
1.	1
2.	2
3.	3
4.	4
5.	5
6.	6

<b>Group/Learner Profiles</b> (Based on Registration Info; Anticipated)	<b>Differentiation</b> (Support/Adjustments; PLTS & Stretch Targets, VARK)

<b>Assessment Strategy</b> (Initial, Formative & Summative, RARPA)	<b>Health &amp; Safety/Safeguarding/Data Protection - Control Measures</b> (Course Activities; Venue; GDPR; First Aid; Notices.)

Session Date	Learning Outcomes	Subject/Topic	Teaching & Learning Activities	Resources Required	Assessment <i>(How Learning Outcomes Met)</i>	Differentiation <i>(Support/Targets)</i>
	1					
	2					
	3					
	4					
	5					
	6					

**PLTS:** Personal Learning & Thinking Skills: Ind. Enquirers (IE); Creating Thinkers (CT); Reflective Learners (RL); Team Workers (TW); Self Managers (SM); Effective Participators (EP)

**Aide Memoire  
for Session:**

- Enrolment/Register
- Induction/EDI
- Health & Safety (Controls)
- Fire Safety
- First Aid
- Course Risks
- RARPA & Assessment
- Safeguarding
- Embed Eng/Maths/ICT
- Resources
- Evaluation
- Other: