

Archives Fees and Charges

From 1 April 2018, the following charges will apply:

Research Service:

Research OR 1-1 Consultation per half hour	£15.00
Research OR 1-1 Consultation per hour	£25.00

Talks and Workshops:

Scheduled talks per person	£5.00
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Reproduction/Publication Fees:

Local non-profit making organisations, e.g. local history societies in Nottinghamshire & NCC	Please contact us for a quote
commercial and academic publishing and exhibitions; newspapers and periodicals; slides and film	Please contact us for a quote
Television - UK	Please contact us for a quote
Television - World	Please contact us for a quote
Commercial display and advertising prints for framing for commercial resale	Please contact us for a quote
Commercial videos:	
right to reproduce films	Please contact us for a quote
right to reproduce stills	Please contact us for a quote
Internet – single item	Please contact us for a quote

Meeting Room Hire:

Hourly rate Commercial:

Community groups, NCC and nonprofit:	Commercial: £25.00
Meeting room hire charges outside of building opening hours by negotiation.	Community groups, NCC and nonprofit: £15.00

Group Visits/Talks:

Onsite

Choose from our range including Introduction to Archives, source or thematic based

1 hour	£45.00
1.5 hours	£50.00
Onsite Curriculum related study session	
3 hours	£100.00
6 hours	£175.00
Talks at external venues	£55.00

Self Service Computer and Microfiche/film**prints:**

Black and white (A4)	20p
Black and white (A3)	40p
Colour (A4)	50p
Colour (A3)	£1.00

Self Service Own Camera:

Own camera per frame	£1.00
Own camera day pass	£10.00

Copies by Archives Staff:

Choose from digital image on CD, or via email,
OR hardcopy:

Building plans	£10.00 per plan package Quotes for large or multi-packet plans given on request
Ordnance Survey maps	£8.00 per map
Wills	£8.00 per will
Other documents (onsite customers)	£1.00 per page
Other documents (remote customers)	£1.00 per page (minimum charge £5)
Depositor's first copy of catalogue	Free
Depositor's subsequent copies of catalogue	50p
Postage and handling	£3.50

Commercial Photography and Bulk Orders: Quote given on request

Certified Copies:

Anglican & Non-conformist Christenings, Burials and pre-1837 Marriages	£14.00
Post 1837 Marriages	£10.00
School Extracts, e.g. Admission Register Entries	£10.00
Magistrates Courts Extracts	£10.00
Postage and handling	£3.50

Microfiche Charges:

Charge to public customers from existing master fiche	Quote given on request
Charge to public customers for new fiche from originals	Quote given on request
Charge to NCC and City Council from existing master fiche	Quote given on request
Charge to NFHS (parish register loans)	Quote given on request
Postage and handling	£10.00

Conservation

Archival quality preservation materials, e.g. acid free boxes, folders and sleeves for your precious papers and photographs

Quote given on request

Conservation of documents (paper & parchment), maps plans, etc.

Quote given on request

Restoration and conservation of historic to modern leather/cloth bindings and books

New bindings in cloth, e.g. journals, theses, periodicals and reference works

Treatment of flood damaged and mould affected materials.

Gallery Hire

Community groups, NCC and non-profit:

£75 per six-week period

Commercial hire

£150 per six-week period
