



## **Hire of Inspire Premises 2024-25 – valid 1<sup>st</sup> May 2024**

### **Large Venues**

- **Mansfield Central Library**
- **West Bridgford Library**
- **Worksop Library**
- **Beeston Library**
- **Newark Buttermarket**

### **Library Meeting Rooms**

### **Nottinghamshire Archives**

### **Consumables**

### **Hire of Library Buildings**

### **Hire of Gallery and Exhibition Spaces**

## Hire of Inspire Premises - Large Venues

### [Mansfield Central Library](#)

Room	2024-25
The Auditorium	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £300 Community groups and non-profit: £215 Evening rate Sat/Sun 5.30 – 10pm: Commercial: £420 Community groups and non-profit: £320 Hourly rate (max 4 hours): Commercial: £55 Community groups and non-profit: £33
The Meeting Place	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £160 Community groups and non-profit: £105 Evening rate Sat/Sun 5.30 – 10pm: N/A Please contact <a href="#">Ask Inspire</a> to hire in conjunction with another library space Hourly rate (max 4 hours): Commercial: £37 Community groups and non-profit: £21
Studio Floor	Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £260 Community groups and non-profit: £180 Evening rate Sat/Sun 5.30 – 10pm: Commercial: £340 Community groups and non-profit: £290 Hourly rate (max 4 hours): Commercial: £39 Community groups and non-profit: £28
Green Room	Hourly rate Commercial: £27 Community groups and non-profit: £16
The Box	Hourly rate Commercial: £27 Community groups and non-profit: £16
The Discovery Room	Evening rate (Mon-Fri) 4.30 – 10pm Commercial: £220 Community groups and non-profit: £140 Hourly rate Sat / Sun Commercial £70 Community groups and non-profit: £43 Evening rate Sat/Sun 5.30 – 10pm: N/A Please contact <a href="#">Ask Inspire</a> to hire in conjunction with another library space
Hire per hour pre 5.30pm for evening events before library closing time Mon - Fri	£13
Hire per hour for evening events between library closing time and 5.30 pm Sat-Sun	£51
Hire per hour or part hour for evening events after 10pm weekdays	£34
Hire per hour or part hour for evening events after 10pm Sat-Sun	£51

For all meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

### West Bridgford Library

<b>Room</b>	<b>Hourly Charge 2024-25</b>
Cedar and Pine Community Meeting rooms	Commercial: £41 Community groups and non-profit: £23

For meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

### Worksop Library

<b>Room</b>	<b>Hourly Charge 2024-25</b>
Conference Suite	Commercial: £32 Community groups and non-profit: £16
Clumber / Thoresby	Commercial: £22 Community groups and non-profit: £11
Welbeck	Commercial: £32 Community groups and non-profit: £16
Manvers	Commercial: £22 Community groups and non-profit: £11

### Beeston Library

<b>Room</b>	<b>Hourly Charge 2024-25</b>
Meeting Room 1	Commercial: £37 Community Groups and non-profit: £22
Meeting Room 2	Commercial: £27 Community groups and non-profit: £13.50
Meeting Room 3	Commercial: £16 Community groups and non-profit: £8
Discovery Room	Commercial: £37 Community groups and non-profit: £22
Meeting Room 4	Commercial: £13 Community groups and non-profit: £6.50
Art Room	Commercial £37 Community groups and non-profit: £22

## Newark Buttermarket

<b>Room</b>	<b>Hourly Charge 2024-25</b>
Meeting Room 1	Commercial: £25 Community Groups and non-profit: £15
Meeting Room 2	Commercial: £20 Community groups and non-profit: £10
Meeting Room 3	Commercial: £10 Community groups and non-profit: £5
Meeting Room 4	Commercial: £7.50 Community groups and non-profit: £3.50

For all meeting room hire outside of venue opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

## Library Meeting Rooms

<b>Library</b>	<b>Hourly Charge 2024-25</b>
Bingham Eastwood Edwinstowe Hucknall Kirkby-in-Ashfield Mansfield Woodhouse Newark Ollerton Stapleford	Commercial: £22 Community groups and non-profit: £11
<b>Arnold</b> Meeting Room 1  Meeting Room 2  Meeting Room 3	Commercial: £22 Community groups and non-profit: £11  Commercial £19 Community groups and non-profit £9  Commercial £13 Community groups and non-profit: £6.50
<b>Retford</b> Upstairs Meeting Room  Downstairs Meeting Room	Commercial £22 Community groups, NCC and non-profit £11  Commercial £22 Community groups, NCC and non-profit £11
<b>Southwell</b> Meeting Room  Upstairs Meeting Room	Commercial: £22 Community groups and non-profit: £11  Commercial: £16 Community groups and non-profit: £8

Art Room	Commercial: £16 Community groups and non-profit: £8
Interview Room	Commercial: £13 Community groups and non-profit: £6.50
<b>Sutton in Ashfield</b>	Commercial: £22 Community groups, NCC and non-profit: £11
Main meeting room	Commercial: £13 Community groups, NCC and non-profit: £6.50
Small meeting room	Commercial: £13 Community groups, NCC and non-profit: £6.50
<b>Nottinghamshire Archives</b>	
Meeting Room	Commercial: £20 Community groups, NCC and non-profit: £10

For all meeting room hire outside of library/venue opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs.

### Hire of Library Buildings

Some library buildings are available for hire when they are closed to the public. Hire rates per hour for these are as follows:

Library	2024-25
Southwell Library	Commercial: £33 an hour Community groups and non-profit: £16.50 Kitchen £7.50 per session
Other library buildings subject to facilities, space, staffing and keyholding	Commercial: £24 Community groups and non-profit: £12

For all meeting room hire outside of library opening hours, a minimum surcharge of £40 may be applied to cover caretaking and staff costs. Room hire charges are subject to VAT where applicable.

### Consumables

To be charged for if required for sole use by an organisation.

Flip chart paper - £5 per pad  
Box of pens - £5 per set

## Hire of Gallery and Exhibition Spaces

### Gallery Spaces

Library/venue	2024-25
Arnold	<p>Six weeks full gallery hire - £60; Community groups and non-profit £30</p> <p>Three weeks full gallery hire - £40; Community groups and non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Beeston	<p>Six weeks full gallery hire - £165 Community groups and non-profit £85</p> <p>Three weeks full gallery hire - £95; Community groups and non-profit £50</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Mansfield Central	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
Nottinghamshire Archives	<p>Six weeks full gallery hire - £150;</p> <p>Community groups and non-profit £75</p>
West Bridgford	<p>Six weeks full gallery hire - £240: non-profit £110</p> <p>Three weeks full gallery hire - £135: non-profit £70</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
Worksop	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>